

**GALENA PARK INDEPENDENT SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, January 13, 2025

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, January 13, 2025 with the following members present: President, Norma Hernandez; Vice President, Ramon Garza; Secretary, Linda Clark Sherrard; Trustees: Adrian Stephens, Noe Esparza, Jose Jimenez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

**EXECUTIVE SESSION:** At 5:26 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. Section 551.072 Real Property - Discuss or deliberate purchase, exchange, lease or value of real property.**
- C. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
  - 1. Consider Board Member responsibilities.
  - 2. Consider Superintendent responsibilities.
  - 3. Consider approval of the employment of contractual personnel as presented.
  - 4. Consider approval of the Galena Park Independent School District Board of Trustees adopt the Notice of Public Meeting and Notice of Proposed Legal Services Contract as submitted by Ben Pape, Chief Financial Officer and recommended by Dr. John C. Moore, Superintendent of Schools.
  - 5. Consider approval of the Galena Park Independent School District Board of Trustees adopt the resolution approving the contingent fee legal services contract, including the findings needed for submission of a contingent fee legal services agreement and request for expedited review by the Texas Attorney General as submitted by Ben Pape, Chief Financial Officer, and recommended by Dr. John C. Moore, Superintendent of Schools and delegate to Dr. John C. Moore the authority to execute all necessary documents.
  - 6. Consider approval of the Galena Park Independent School District Board of Trustees adopt the Contingent Fee Legal Services Agreement with Thompson & Horton, LLP, Eiland & Bonnin, P.C. and O'Hanlon, Demerath & Castillo, P.C. as submitted by Ben Pape, Chief Financial Officer and recommended by Dr. John C. Moore, Superintendent of Schools and delegate to Dr. John C. Moore the authority to execute all necessary documents.

At 6:02 p.m., Mrs. Hernandez announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mrs. Hernandez called for a motion to approve the employment of contractual personnel.

A motion was made by Amanda Erebia and seconded by Noe Esparza. The motion passed with a vote of 7-0-0.

Mrs. Hernandez called for a motion to approve that the Galena Park Independent School District Board of Trustees adopt the Notice of Public Meeting and Notice of Proposed Legal Services Contract as submitted by Ben Pape, Chief Financial Officer and recommended by Dr. John C. Moore, Superintendent of Schools.

A motion was made by Ramon Garza and seconded by Jose Jimenez. The motion passed with a vote of 7-0-0.

Mrs. Hernandez called for a motion to approve that the Galena Park Independent School District Board of Trustees adopt the resolution approving the contingent fee legal services agreement and request for expedited review by the Texas Attorney General as submitted by Ben Pape, Chief Financial Officer, and recommended by Dr. John C. Moore, Superintendent of Schools and delegate the Dr. John C. Moore the authority to execute all necessary documents.

A motion was made by Linda Sherrard and seconded by Jose Jimenez. The motion passed with a vote of 7-0-0.

Mrs. Hernandez called for a motion to approve that the Galena Park Independent School District Board of Trustees adopt the Contingent Fee Legal Services Agreement with Thompson & Horton, LLP, Eiland & Bonnin, P.C. and O'Hanlon, Demerath & Castillo, P.C. as submitted by Ben Pape, Chief Financial Officer and recommended by Dr. John C. Moore, Superintendent of Schools and delegate to Dr. John C. Moore the authority to execute all necessary documents.

A motion was made by Amanda Erebia and seconded by Jose Jimenez. The motion passed with a vote of 7-0-0.

**REGULAR MEETING:** At 6:06 p.m., Mrs. Hernandez called the meeting to order. Jose Jimenez opened the meeting with a prayer, Cunningham Middle School Airforce LOTC presented the pledges to the American and Texas flags.

**PUBLIC COMMENT ITEMS:**

**A. Public Comment for Posted Agenda Items**

There were no public comments for posted agenda items.

**B. Public Comment for Non-Agenda Items**

Ms. Meagan Brown, and the Girl Scouts recognized for everything they have done. Mrs. Sherrhonda Hunter, Executive Director for School & Community Relations, acknowledged dignitary proclamations/certificates/resolutions received by the District from the North Channel Area Chamber of Commerce, Harris County Justice of the Peace Precinct 3, Judge Joe Stephens, Jacinto City Mayor Ana Diaz, and Texas State Representative Ana Hernandez. Ms. Mercedes Sanchez, with Harris County Precinct 2 Commissioner Adrian Garcia's office, recognized and thanked the board for everything they do on behalf of Commissioner Garcia.

**RECOGNITION:** Dr. Moore and Ramon Garza recognized the following:

**A. Student:**

**1. Galena Park ISD will recognize the top individual and team Social Studies Bee winners:**

Overall Top Scorer and Ruby Gresham Scholarship Winner - Estevan Garza, North Shore Senior High School  
Team Winners -

Roberto Barrientos, CTE Early College High School

Luz Campos, CTE Early College High School

Mia Pena, CTE Early College High School

Alexis Umana, CTE Early College High School

**2. Galena Park ISD will recognize the top individual and team Geography Bee winners:**

Elementary Overall Top Scorer -

Ximena Hernandez, Galena Park Elementary School

Middle School Overall Top Scorer -

Adrian Calderon, Woodland Acres Middle School

Elementary School Team Winners -

Arian Gracia, Galena Park Elementary School

Ximena Hernandez, Galena Park Elementary School

Xavier Jaimes, Galena Park Elementary School

Middle School Team Winners -

Clarisa Gutierrez, Galena Park Middle School

Andrea Duron Midence, Galena Park Middle School

Jared Resendez, Galena Park Middle School

**BOARD COMMENTS:** Jose Jimenez thanked all the staff that makes GPISD a great place.

**DISTRICT SPOTLIGHT:** Sherrhonda Hunter, Executive Director for School Community Relations, presented the Board of Trustees Spotlight. In recognition of Board Appreciation Month, Mrs. Hunter highlighted the Board of Trustees in video format.

**REPORTS:** Mrs. Hernandez introduced Jerid Link, Assistant Superintendent for Human Resource Services, who presented the CDA (LOCAL) Other Revenues Investments.

**NEW BUSINESS – ACTION:**

Mrs. Hernandez asked the Board if there was a motion to approve revisions to district policy CDA (LOCAL) Other Revenues Investments at first and final reading.

A motion was made by Noe Esparza and seconded by Jose Jimenez to approve district policy CDA (LOCAL) Other Revenues Investments as presented. The motion passed with a vote of 7-0-0.

**CONSENT AGENDAS – ACTION:** So that audience members might better understand the Consent Agenda process, Mrs. Hernandez stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Hernandez asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

**A. General Consent Agenda:**

1. Consider approval of the minutes for the Regular Meeting and Board Workshop held on December 9 and December 12.
2. Consider approval of the Galena Park ISD amended list of appraisers for the 2024-2025 school year.

A motion was made by Adrian Stephens and seconded by Jose Jimenez to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Hernandez asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

**A. Construction Consent Agenda:**

1. Consider ratification of the GPISD Childcare Center – North Campus Portable Building Relocation services by Dura Pier Facilities Services, Ltd, dba Facilities Sources via Choice Partners contract #21/039MR-05, for an estimated amount of \$108,000.
2. Consider approval of the selection of S. Chu Architects, Inc., as the architectural firm for the Cimarron Elementary School replacement, and delegate authority to the Superintendent, or designee, to negotiate and execute contracts with the selected firm, or alternate(s) if negotiations should fail.
3. Consider approval of the award of CSP 25-200 for the Normandy Crossing Elementary School HVAC Plant Replacement (Project L230) to CFI Mechanical, Inc., for an estimated amount not to exceed \$1,400,000, including a \$70,000 owner's contingency, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
4. Consider approval of the remediation services at the Galena Park ISD Dement Field Stadium fieldhouse by Blackmon Mooring of Texas, LLC (BMS CAT) via Choice Partners contract #24/002TC-01, for an estimated amount of \$110,000.

A motion was made by Amanda Erebia and seconded by Jose Jimenez to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Hernandez asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

**A. Financial Consent Agenda:**

1. Consider approval of the purchase for the 3-year VMware maintenance for the term of January 14, 2025, through January 13, 2028, from NetSync Network Solutions via DIR-TSO-4288 at an estimated amount of \$231,000.
2. Consider ratification of the purchase of Eduphoria! Inc. annual subscription through January 3, 2026, from Eduphoria! Inc. via TIPS 220105 at an estimated amount of \$65,000.
3. Consider approval to ratify the purchases of Student Group Travel and Charter Buses for purchases through August 31, 2025, from Sam's Limousine and Transportation, Inc. via Klein ISD RFP 25-150 at an estimated amount of \$200,000.
4. Consider approval of the renewal RFP 21-001 Perimeter Security Fencing and Gates for the period of January 14, 2025, through January 31, 2026, for an estimated expenditure of \$450,000 with multiple vendors listed below:  
Kantara Fence  
Foster Fence LTD  
Westco Ventures LLC
5. Consider approval of the proposed Budget Amendments for the month of December 2024.
6. Consider adopting the resolution designating Ben Pape, Chief Financial Officer, Ida Schultze, Executive Director for Treasury and Finance, Amicha Williams, Executive Director for Business Support Services, and Trinidad Sarabia, Treasurer.
7. Consider approval of the Annual Comprehensive Financial and Single Audit Reports for fiscal year ended August 31, 2024, as presented.

A motion was made by Ramon Garza and seconded by Noe Esparza to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

**INFORMATION:** The following documents were presented for information:

**A. Wanna Giacona, Chief Administrative Officer, presented:**

1. Early Head Start Policy Council Meeting Minutes - November 2024
2. Early Head Start Update and Fund 205 Expenditure Report Summary - November 2024

**B. Ben Pape, Chief Financial Officer presented:**

1. Tax Collection Report - November 2024
2. 2016 Bond Program and Facilities Construction Update
3. 2016 Bond Program Financial Report as of November 30, 2024
4. General Fund Budget Summary Report for the period of September 1, 2024, through November 30, 2024

There being no other business before the Board at this time, the meeting was adjourned at 6:45 p.m.

  
Norma Hernandez, President

**ATTEST:**

  
Linda Clark Sherrard, Secretary